



e-Poetry 2005 London

Conference Registration Form

To be completed by all conference attendees

Date: 28 September – 1 October 2005

Place: Birkbeck University of London, Malet Street WC1E 7HX, London, UK

Please save/print and return by e-mail or fax.

Please note that this is how you will be indicated on your badge and the list of participants.

1. Participants Information

Surname: _____

Title: _____ First name: _____

Organisation: _____

Job title: _____

Address: _____

City: _____ Postal code: _____

Country: _____

Telephone: _____

E-mail: _____

Please check one:

- I am attending the full conference as a delegate
- I am attending the full conference as a presenter of a paper/reading and/or performance
- I am attending a selection of workshops/evening performances (Please describe)

2. Delegate Conference Fees

Full conference fees include admission to all conference sessions and performances, daily refreshments (morning and afternoon tea/coffee, sandwich lunch), delegates pack and entrance to evening performances.

Payment (credit card) can either be faxed on Conference Payment Form to 44 (0) 7631 6889 (secure fax), or at the point of delegate registration upon arrival at the conference by credit card, cheque (Apologies, British Stirling cheques only) or cash.

Full Conference Fee	£50
Full Fee concessions*	£25
Individual daily fee	£20
Individual daily fee concessions*	£10
Evening performances	£8/ea
Evening Performances concessions	£4/ea

*Students & Unemployed

Conference fees are waived for presenters of papers/readings and performances.

2. Paper/Reading/Performance Requirements

If you are giving a paper, reading or performance, please complete the **AV & Room Check List** as soon as you can and no later than 26 September 2005. You may not have the audiovisual equipment or appropriate space you need or technical support if this form is not completed.

3. Individual Requirements

If you have dietary or individual requirements, please list details here.

4. Additional Information

You will be sent general information about the conference, an AV & Room Check List, if you are performing or presenting a paper/reading, and a Conference Payment Form. If you have any questions please do not hesitate to contact Marjorie Hoek, see details below. Optional evening dinners and Sunday brunch, paid locally, can be booked once you arrive.

Please return completed Registration Form by email or fax to:

Marjorie Hoek
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Birkbeck, University of London
Malet Street
London WC1E 7HX
m.hoek@bbk.ac.uk
Direct Line: 44 (0) 20 7079 0736
Fax: 44 (0) 20 7631 6889